August 14, 2020

RE: Financial transactions

Effective September 1, 2020, the Indoor Environment Program of the Air Pollution Control Division (Division) will no longer accept checks, credit card (in person or over the phone) or money orders for services rendered by the Division. All payments will need to be made directly through the CDPHE payment portal (https://cdphe.colorado.gov/payrevenue).

Before you submit any application to the Division you must first access the CDPHE payment portal and complete your financial transaction for the application(s). Upon completing your transaction through the payment portal, you will receive a payment receipt confirmation in your email. Please attach a copy of that receipt to your application for which you are seeking service(s) and submit both the documents to the Division by email:

For asbestos or lead abatement notification: cdphe.asbestos@state.co.us
For demolition applications: cdphe.asbestos@state.co.us
For asbestos or lead abatement certification: cdphe.iepcertification@state.co.us

or the US Postal system:

CDPHE
4300 Cherry Creek Dr. S.
APCD-IE-B1
Denver, Colorado 80246
Steps to completing your transaction

2. Click “Make a payment”
3. Click on the Select Service Type menu and select “PAY 1ST INVOICE”, then click continue.
4. Complete all fields on the screen.
5. The Customer Number box shall be completed with the word “permit” if you are paying for an abatement or demolition notification. If you are paying for a certification or course confirmation use the word “certification”.
6. The Invoice Number box shall be completed with the acronym “ASBS”.
7. Click continue.
8. Upon clicking continue, you will be taken to the Transaction Summary screen where you may checkout or add another service (payment).

9. Choosing “Checkout” will navigate you to the payment page.

NOTE: Please be advised that a transaction fee will be added to your total amount. The transaction fee is not part of services rendered by the Division. CDPHE does not receive this fee. Checks are charged a $1.00 processing fee, whereas credit cards are charged 2.25% +.75 cents processing fee.
10. **Select next** to complete the customer information field

11. **Select next** to complete the payment info field

12. **Select next** to navigate to the **SUBMIT PAYMENT** page.
13. A receipt of the transaction will be sent to the email address provided on the customer information page.
14. Submit a copy of the payment receipt along with the appropriate application form(s) to the Division at:

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